

OCDC Board Minutes For June Meeting

Date: 6/26/25 **Minutes Taken By:** Scott Louis

Members Present: Jessica Filler (via phone), Scott Louis, Tami Hogie-Lorenzen, Kelly Hansen, Samson Boutchee, Darren Larson, Stephanie Cronin, Rachael Stager

Staff Present: Sue Glodt, Pat Hoffman, Megan Linn

Call to Order at: 12:02 pm **Quorum established:** 12:02 pm

1. **Approval of Agenda:** Under New Business, Sue adds "Resignation", "Teacher Job Description", and "Teacher Wage Scale". Rachael motions to approve agenda with the changes, Steph 2nds. Motion carries.
2. **Announcements/Information:** Next meeting is Joint Picnic Meeting with Policy Council at Lilly Park. Monday, July 28- Families welcome!
3. **Consent Agenda:** Samson motions to approve the Consent Agenda. Kelly 2nds. Motion carries.
 - a. Minutes
 - b. EHS Monthly Reports
 - c. HS Monthly Reports
 - d. Meals and Snacks
 - e. Financials
 - f. Credit Card Statement
4. **Policy Council Report - Rachael:** Rachael shared - the Health and Mental Health Committee minutes were a major topic of discussion. Similar agenda. Good meeting.
5. **Old Business:** None
6. **New Business:**
 - a. **Fiscal Procedures** - Megan reviewed the recommended changes included in the Board packets. Credit Card, equipment, procurement/ property management, purchasing, and data retention procedures, among others were reviewed. Rachael motions to approve the recommended changes. Samson 2nds. Motion carries.
 - b. **Board By-Laws** - Megan reviewed the equipment procedure to be changed that is noted in by-laws. Stephanie motions to approve change. Kelly 2nds. Motion carries.
 - c. **P & P Manual - Purchases** - Megan reviewed the changes needed to be made with updated fiscal procedures. Steph motion to approve changes. Rachael 2nds. Motion carries.
 - d. **Curriculum Committee Minutes/ Child Outcomes** - Pat reviewed data included in Board packets. Positive outcomes and results. Rachael motions to accept results. Kelly 2nds. Motion carries.
 - e. **CLASS Scores**- Pat shared the results of the data included in Board packets. Explained scores and how they are tracked. Samson motions to accept CLASS scores. Steph 2nds. Motion carries.

- f. Health & Mental Health Services Advisory Committee Minutes** - Sue reviewed the minutes from the committee that were included in Board packets. Tami also helped review measles data and Sue reviewed dental no-show procedures. Good info. Steph motions to accept minutes. Rachael 2nds. Motion carries.
- g. Recommendation for Hire - Leon Blumhardt** - Sue reviewed recommendation with Board and shared history. Samson motions to approve recommendation for hire for kitchen assistant. Kelly 2nds. Motion carries.
- h. Resignation - April Hodges** - Sue shared the resignation of April Hodges, teacher. Shared standards of position and information. Rachael motions to accept. Darren 2nds. Motion carries.
- i. Teacher Job Description** - Sue shared a recommendation to match performance standards to accept associate's degree. Samson motions to approve recommendation. Kelly 2nds. Motion carries.
- j. Teacher Wage Scale** - Sue shared wage data in regard to education in the field. Recommending adding associate's degree line-item to existing wage scale. Rachael motions to approve recommendation. Kelly 2nds. Motion carries.

Meeting adjourned- Rachael motions to adjourn meeting at 12:38 pm. Steph 2nds. Motion carries.

Next Meeting- Joint Policy Council and Board Picnic at Lilly Park. Monday, July 28, 2025.
Dinner- 5:30pm/ Business Meeting- 6pm. Families Welcome!